



**MANOR PARK COMMUNITY ASSOCIATION  
DRAFT MINUTES OF ANNUAL GENERAL MEETING  
JANUARY 20, 2022 - 7:00 P.M.  
VIA ZOOM**

**Present:** MPCA Board members, elected representatives and community members for a total of 93 registrants. (See attached Excel spreadsheet for list of registrants.)

**Welcome:**

- President, Elizabeth McAllister, welcomed and thanked everyone for attending;
- MPCA is a not-for-profit corporation established to promote and articulate the interests of the residents of Manor Park and works co-operatively with civic organizations and other public or community associations to ensure responsible community planning and development;
- Acknowledged that Manor Park is situated on the unceded territory of the Algonquin Anishnaabe.
- Welcomed Councillor Rawlson King and MPP, Lucille Collard and visiting Presidents from other Community Associations;
- Very encouraged to see the level of engagement of the community through the attendance at the AGM;

**Agenda:**

- The President and Vice-President, Adam Robb, will be co-chairing the meeting;
- Agenda was presented with the notice that the meeting was being recorded;
- First AGM since 2019;
- First on-line AGM;
- Thanks to the Hammells for facilitating and Adam and Diana for organizing;
- Adam:
  - Questions should be written in the chat box and can be written at any time throughout the meeting;
  - Committee Chair contact information will be placed in the chat for anyone with specific questions for a Committee;
- Melissa Hammell went over Zoom features and functions.

**Greetings from Elected Representatives:**

- Adam introduced the speakers;
- Greetings from MPP Lucille Collard

- Greetings from Ward 13 Councillor, Rawlson King
- Both speakers spoke to the contributions and benefits of Community Associations in making their communities healthier and more livable.
- Both speakers thanked Elizabeth McAllister for all of her hard work and achievements during her term as President.

**Business:**

- **The following business will take place during the AGM:**
  - Approve the minutes of the 2019 AGM;
  - Elect Board Directors;
  - Vote on updated Constitution and By-laws;
  - Receive the Notice to Reader (financial report)
- **Who can Vote?**
  - Voting process is straightforward;
  - Any attendee who is a resident of Manor Park may vote ;
  - One person per household may vote;
  - Questions for voting purposes will be posted on Zoom;
- **There will be four votes**
  - Motion to approve the 2019 AGM Minutes;
  - Motion to elect Directors and Officers;
  - Motion to adopt the 2022 MPCA Constitution and By-laws as amended;
  - Motion to adjourn the meeting;
- **Motion 1:** To approve the minutes from the Manor Park Community Association Annual General meeting held May 29, 2019 at Encounters with Canada, 1805 Gaspé Avenue, as posted on the MPCA website.
  - Moved by John Forsey;
  - Seconded by Natalie Belovic;
  - Carried
- **Motion 2:** To approve the above-listed Directors and Officers for the 2022-2023 session (President – Natalie Belovic; Vice President – Adam Robb; Past President – Elizabeth McAllister; Secretary-Treasurer – Diana Poitras; Governance – Assma Basalamah; Transportation and Safety – John Forsey; Interprovincial Crossings – Michael Trudeau; Community Outreach – Mary Hickman; Environmental Sustainability – Eugene Waters)
  - Motion presented by Sébastien LaRochelle-Coté;
  - Moved by Eugenie Waters
  - Seconded by Mary Hickman
  - Carried
- **Motion 3:** Whereas the Association desires to make the Constitution more inclusive and relative of the current environment; AND

Whereas the Manor Park Community Association is currently incorporated under Provincial legislation; AND

Whereas in view of pending legislative changes, it is most appropriate for the Manor Park Community Association to be incorporated under Federal legislation;

THEREFORE BE IT RESOLVED THAT the Constitution and By-laws made available on the Manor Park Community Association website and as previously circulated, be approved by the Manor Park Community at the January 20, 2022 Annual General Meeting.

- Moved by Assma Basalamah
- Seconded by Adam Robb
- Assma provided a brief description of the proposed changes.
  - A questions was raised about boundaries and names. To be discussed off-line.
- Carried.
- **Treasurer's Report**
  - Notice to Reader to April 30, 2021, was available on the MPCA website;
  - MPCA has minimal expenses;
  - Annual insurance for General Comprehensive and Director & Officer Liability insurances are the largest expenses;
  - There were one-off costs in the past two years for the Edible Tree Program (and grant);
  - The 2020-2021 Fundraising campaign raised \$4,305 from 96 donors;
  - Thank you to Andrea Poole, Numeris CPA for preparing the Notice to Reader.
- **Donations Needed (request from Elizabeth McAllister)**
  - MPCA has no separate sources of funding outside of donations;
  - Donations may be made by cheque or e-transfer (sent to [donate@manorparkcommunity.ca](mailto:donate@manorparkcommunity.ca));
  - 2022 spending needs
    - Hire experts to advise on Comprehensive Zoning By-law Review, Development Review and the Bridge;
    - Broader communication in both official languages with all 8000 residents.
- **Thank you to Manor Park's 2020 and 2021 *Consistent Contributors to Wellbeing!***
  - André Comeau – Development Review Committee;
  - Ayse Comeau – Development Review Committee;
  - Bambi Ross – Community Cheerleader, COVID Support;
  - Chantal Hurtubise – Resident Leader, 500 St. Laurent OCH;
  - Katherine Forster – Environmental Sustainability Committee;
  - Maranda Patterson – Board Chair and Leader, Yule Co-op;
  - Michele Proulx – Resident Leader, Yule Housing Co-op;
  - Pilar Doe - Manor Park List Serve: Our Community Connector;
  - Rahul Chandran - COVID Management and Advice;
  - Susan Clarke – Development Review Advisory Group
  - Certificates of Appreciation will be delivered to each of the above recipients in the coming days.
  - A slide was presented showing the names of all 53 Committee members and volunteers. Thanks were expressed to them all.
- Keynote Speaker; Paul Johanis, Chair, Greenspace Alliance of Canada's Capital

- Topic: Greenspace in Ottawa;
- Geography;
- Urban Boundary;
- Major Urban Greenspace
  - The Greenbelt;
  - Central Experimental Farm;
  - Major NCC parks:
    - Vincent Massey Park;
    - Rockcliffe Park;
  - Cycle path and parkway corridors;
  - Urban forest canopy cover;
  - Slide showing the canopy cover (circa 2017);
  - Other Greenspace:
    - Urban natural features;
    - City parks
- Greenspace Alliance:
  - What?
    - Protect and preserve greenspace in Ottawa-Gatineau;
  - Why?
    - Intrinsic value
    - One of the major component in the fight to mitigate climate change
    - Equity
  - How?
    - Threats
    - Policy
- Policies
  - Federal
  - Provincial
  - Municipal
- Municipal:
  - Official Plan
  - Tree Protection by-law;
  - Site alteration by-law;
  - Significant woodland policy
- New Official Plan
  - Positives
    - Climate change more central to policy framework;
    - Better recognition, protection and access standards to greenspace.
  - Negatives
    - 1281 hectare urban expansion approved;
    - Sub-optimal intensification policies focused on hubs and corridors;
  - Missing

- Neighbourhood level planning that integrates intensification and access to canopy and greenspace so that targets are met for both.
  - Yet to Come
    - Many directions to staff to be followed up
      - Neighbourhood level planning and modelling
    - Greenspace and Urban Forest Master Plan to be written
      - More local canopy targets
    - Zoning By-law review
      - Many unresolved intensification issues punted to this review
  - Our Collective Involvement
    - Experience is that collective involvement works
      - The Peoples' Official Plan
    - Individuals and organizations working together bring results
      - Large number of motions to amend draft Official Plan developed by civil society were presented and adopted by City Council;
    - Progress on bigger picture issues require political change
      - Municipal election in 2022
  - Find Out more
    - [www.greenspace-alliance.ca](http://www.greenspace-alliance.ca)
    - Facebook: <https://www.facebook.com/GreenspaceAlliance/>
    - Twitter: @GreenspaceA
  - Thanks were expressed to Paul for his comprehensive and informative talk.
- **Highlights of Committee Work**
  - *Environmental Sustainability – Eugenie Waters, Chair*
    - Protected greenspace in Manor Park and lobbied within the Official Plan and OP Amendment, as well as the new Parks & Recreation Master Plan;
    - Promoted active transportation including for improved cycling infrastructure;
    - Organized 4-part Zoom series “Manor Park Climate Conversations”;
    - Partnered with organization in support of environmental sustainability (Ecology Ottawa, Bike Ottawa, OttawaBiosphere Eco-City, For our Kids Ottawa-Gatineau, CAFEs, etc.)
    - Started the Manor Park Tree Canopy Project;
    - Worked to achieve Just Food Grant application approval for two new community gardens;
    - Planted two native drought tolerant gardens and hosted Ottawa Wildflower Seed Library Event;
    - Pursued ongoing climate action at the municipal level;

- <https://www.facebook.com/ManorParkEnviro>;
  - <https://inaturalist.ca/projevts/manor-park-tree-canopy-project@manorparkenviro>
- *Community Outreach – Mary Hickman, Chair*
  - Built on previous work to identify and monitor community needs (food, social services, employment, poverty, etc.)
  - Engaged with community partners, including Rideau Rockcliffe Community Resource Centre, St. Columba Anglican Church, Manor Park Community Council, Ottawa Community Housing, Ottawa Public Health, Community Development Framework and Integrated Neighbourhood Services with City of Ottawa to help deliver services to higher-needs residents;
  - COVID support, including 8000 meal deliveries, PPE and gift food card distribution;
  - Increased community engagement and helped build leadership capacity for residents and tenants to advocate for resources/services.
- *Development Review Committee – Elizabeth McAllister (Chair, Vacant)*
  - Challenging portfolio for all Community Associations;
  - Requires having or buying the expertise to communicate in the language of planning – to understand the planning processes and politics;
  - The Committee provided feedback on many issues:
    - Boundary review;
    - R4 zoning overlay;
    - City of Ottawa Official Plan;
    - Manor Park Estates Official Plan Amendment (OPA);
    - St. Laurent North/Hemlock/Beechwood Secondary Plan;
    - Upcoming Comprehensive Zoning by-law review;
    - Federal of Citizens’ Association – participation in city-wide action on the OP.
- *Governance Committee – Assma Basalamah, Chair*
  - Committee is inward-facing but outward looking;
  - Taking steps for MPCA to be incorporated under Federal Not-for-Profit Corporations Act;
  - Constitutional Review:
    - Make membership accessible and inclusive for all residents;
    - Remove the membership fee requirement;
    - Add a visual map of community boundaries.
- *Transportation and Safety Committee – John Forsey, Chair*
  - Collaborative work with many like-minded groups
    - Adjoining Community Associations
    - Beechwood Village Alliance
    - Federation of Community Associations
  - Positive developments

- 40 km/hour speed limit and seasonal traffic calming measures;
  - Safety measures near Manor Park Public School;
  - London Terrace Park sign;
  - Better winter maintenance of sidewalks and cycling lanes;
  - Active Transportation Plan (ATP)
    - Includes sidewalk extensions, connection to Aviation Pathway, safer cycling lanes on Beechwood and St. Laurent;
  - Ongoing Challenges
    - Getting the ATP projects funded and built;
    - Transportation Master Plan;
    - Hemlock Road speeding and trucks;
    - Beechwood traditional main street;
    - London Terrance/Crispin Private/Alvin Road intersection.
  - *Interprovincial Crossings (Bridge) Committee, Michael Trudeau, Chair*
    - What's at stake for our neighbourhood?
    - Meaningful progress with consultations and media engagement;
    - NCC Report summary and update;
    - Plans for 2022.
- **President's Message and Thanks**
  - Allison Seymour, President of the Manor Park Community Council acknowledged and thanked Elizabeth McAllister for her numerous and significant contributions during her term as President of the MPCA:
  - Numerous notes of thanks were entered into the chat boxes.
  - In-coming President, Natalie Belovic, spoke of Elizabeth's achievements and hard work to make Manor Park more inclusive and a better place to live.
  - Elizabeth covered her past five years (in five minutes)
    - Thanked the Board for this support and hard work;
    - Talked about the ever-expanding vision for Manor Park;
    - Talked about the ever-expanding role of Community Associations;
    - Thanked the community for their support;
    - Shared a photo collage of activities and events during her term in office;
    - Congratulated Natalie as the new President;
    - Supports and ask for community support for Natalie in this new role;
    - Described the many strengths and talents Natalie brings to the role;
    - Acknowledges there are many challenges ahead for all Community Associations – including MPCA.
- **Incoming President's Remarks**
  - Natalie again thanked Elizabeth and indicated she had "big shoes to fill";

- Presented the parting gift to Elizabeth (a charcuterie board engraved with the MPCA logo) and notice that a tree will be planted in Manor Park in her honour;
- Closing Comments:
  - Looking for residents to give a little time:
    - On a special project;
    - On a Committee;
    - Doing communications;
    - Updating our social media sites;
    - Helping with research and data collection;
    - Doing outreach with our more vulnerable neighbours
  - Donate to the MPCA to enable the Board to hire professionals to help with our “battles” – bridge, zoning, etc.
  - Don’t be complacent – there are big changes coming – keep informed!
  - It’s your community – take care of it!
- **Motion 4: To adjourn the 2022 Annual General Meeting**
  - Moved by Adam Robb
  - Seconded by Natalie Belovic
  - Carried
  - The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Diana Poitras

Secretary-Treasurer